



Jordans Principle Coordinator

Job description

In the accordance with Indigenous Services Canada's Jordan's Principle initiative, providing every First Nations and Aboriginal Child with the care that is needed is a shared responsibility and a priority for the Spirit of the Children Society's. The Jordan's Principle Service Coordinator will be responsible for providing day-to-day advocacy support to Indigenous children and their families and service providers. The Coordinator supports child and family's navigation of culturally appropriate services enabling integrated, coordinated care across primary, acute and community services.

Qualifications:

Education or related profession with at least 3 years of experience working in the field of health, social or education sectors.

Effective verbal and written communication skills and the ability to work closely with a variety of stakeholders including management and professionals, senior levels of government and community members.

Demonstrated tact and diplomacy with sound problem-solving critical thinking, negotiation and team building skills

Computer literacy in Microsoft Office, email, social media and use of the Internet.

Fluency in First Nations language is considered an asset; and ability to travel.



Roles and Responsibilities:

1. Case Management:

Provide a collaborative, client driven system to guide children and their families through a comprehensive array of services.

Determine services and supports which would benefit the child.

Support a child and family-centered approach to coordinating and connecting services.

Work towards establishing multi-disciplinary hubs for families when the services they require involves a number of professionals.

2. Intake, Assessment and Coordination:

Help families navigate the health and social systems; and determine where and how services can be accessed.

Help with referrals for assessments to appropriate professional or provide assessment if within scope of practice.

Build case management capacity through the development of policies, procedures and protocols, related to screening and assessment, service planning, monitoring and evaluation of service plans and staff training.

3. Outreach and Community Engagement:

Reach out to First Nation families and invite them to use the enhanced service coordination.

Build relationships with communities and collaborate with those providing existing community-based services.



Work to proactively identify children with unmet needs to facilitate early intervention and timely access to services and resources.

Please provide a cover letter self identifying as Aboriginal, if no cover letter is included you will not be considered

Job Types: Full-time, Permanent

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Pay: \$60,000.00-\$61,000.00 per year

Benefits:

- Casual dress
- Company events
- Dental care
- Extended health care
- Paid time off
- Vision care

Flexible language requirement:

- French not required

Schedule:

- Monday to Friday

Education:

- AEC / DEP or Skilled Trade Certificate (preferred)

Work Location: In person